



No.MANUU/ER-I(Admn.III)/F.282/2016-17/416

8<sup>th</sup> June, 2016

ORDERS

Sub: MANUU – ER-I Section – Dr. Najma Begum, Assistant Professor, Dept. of Education and Training - Appointment as Warden (Gulzar Hostel) – Orders - Issued.

Ref: Vice-Chancellor's approval dated 03.06.2016.

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Dr.Najma Begum, Assistant Professor, Department of Education and Training is hereby appointed as Warden (Gulzar Hostel) for a period of two years w.e.f 01.07.2016 or until further orders whichever is earlier on the following terms and conditions:

- That she shall work under the direct control of the Registrar / Provost, Girls Hostel and follow instructions issued to her from time to time;
  - That she shall perform such duties in additions to her normal duties at the University;
  - The Warden shall invariably visit the Hostel and ensure proper discipline;
  - That she shall ensure that outsiders / non-boarders are not allowed to stay in the Hostel;
  - That she shall attend to the duties as may be assigned by the Registrar / Provost, Girls Hostel from time to time;
  - During the tenure of the above charge, she shall be entitled for payment of honorarium as per the existing provision.
2. The orders shall take effect from 01.07.2016.

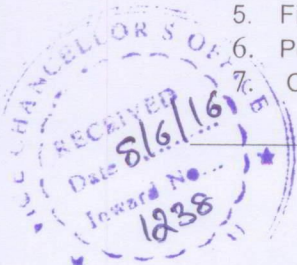
Registrar

To

Dr. Najma Begum  
Assistant Professor  
Dept. of Edn & Trg.

Copy to:

- Head, Dept. of Edn & Trg.
- Provost, Girls Hostels
- Director, CIT → for uploading the information
- ✓ V.C.'s / Registrar's Offices
- Finance and Accounts section
- Personal file
- Concerned file





No.MANUU/ER-I(Admn.III)/F.282/2016-17/477

8/6 June, 2016

ORDERS

**Sub: MANUU – ER-I Section – Ms. Ismath Fathima, Assistant Professor of E.C.E, Polytechnic-Hyderabad - Appointment as Warden (Old Girls Hostel) - Orders - Issued.**

**Ref: Vice-Chancellor's approval dated 03.06.2016.**

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**Ms.Ismath Fathima**, Assistant Professor of Electronics and Communication Engineering, Polytechnic-Hyderabad is hereby appointed as Warden (Old Girls Hostel) for a period of two years **w.e.f 01.07.2016** or until further orders whichever is earlier on the following terms and conditions:

- That she shall work under the direct control of the Registrar / Provost, Girls Hostel and follow instructions issued to her from time to time;
  - That she shall perform such duties in additions to her normal duties at the University;
  - The Warden shall invariably visit the Hostel and ensure proper discipline;
  - That she shall ensure that outsiders / non-boarders are not allowed to stay in the Hostel;
  - That she shall attend to the duties as may be assigned by the Registrar / Provost, Girls Hostel from time to time;
  - During the tenure of the above charge, she shall be entitled for payment of honorarium as per the existing provision.
2. The orders shall take effect from 01.07.2016.

Registrar

To

**Ms.Ismath Fathima**  
Assistant Professor of ECE  
Polytechnic-Hyderabad

Copy to:

- Principal, Polytechnic-Hyderabad
- Provost, Girls Hostel
- Director, CIT → for uploading the information
- V.C.'s / Registrar's Offices
- Finance and Accounts section
- Personal file
- Concerned file

